

HAY2TIMBUKTU

Code of Conduct for Trustees

Approved by the Trustees on 23 August 2021

Code of Conduct for Trustees

Hay2Timbuktu aims to develop and retain a strong relationship between the people of Hay and communities in Timbuktu.

Trustees are selected from the local community and references may be taken up prior to appointment if appropriate.

Hay to Timbuktu Trustees will:

- Act within the organisation's governing document and the law as it applies to the organisation.
- Act in the best interests of the organisation as a whole considering what is best for the organisation and its beneficiaries and avoiding bringing it into disrepute.
- Manage conflicts of interest effectively by registering, declaring and resolving conflicts of interest. Not enter into financial transactions with the organisation unless specifically authorised to do so by the board.
- Respect the confidentiality of the organisation, its board and any individuals involved.
- Attend meetings or give apologies and engage fully in the decision making process.
- Prepare fully for meetings and engage in debates and voting with full awareness of the issues involved.
- Act jointly, accepting a majority decision and not act individually unless authorised to do so.
- Work considerately and respectfully with all, respecting diversity and avoiding giving offence.